



Advanced SPIRIT Championship

Registration Information & Policy

REGISTRATION

Registration should be completed online through our NEW registration portal. Register directly through our website www.advancedSPIRIT.com by clicking on the event you wish to attend. If you are registering for multiple events you will simply register for your first event completely and then go to the dashboard and add a new event. You will have the option to “select teams from a previous event”. Payment processing is done directly through this portal and is quick and easy! Registration assistance is available by contacting us at info@advancedspirit.com

UPLOADING ROSTERS

In order to verify athletes’ “lifetime waivers” and accurately invoice teams with crossover athletes we ask that you input your athletes into our registration system. Rosters can be input manually (if you have a small number of athletes), uploaded from excel files or brought over from the USASF (All Star). Please contact us at info@advancedspirit.com for assistance. **NOTE:** All Star Programs MUST, FIRST, upload rosters into the USASF system and then associate your rosters with the Advanced SPIRIT event you wish to attend. Only then are we able to assist in uploading your rosters to the Advanced SPIRIT system.

PAYMENT

Payment processing is done directly through the registration portal. This is the quickest and easiest way to ensure your registration is complete. If you prefer to pay by a check, it must be submitted upon registration and received no later than 15 days prior to the event date. Payments submitted after this deadline must be authorized and must be in the form of a bank check or money order. Teams/Programs with outstanding balances will not be allowed to compete until full payment is received.

Mail to: *Advanced Spirit Association - P.O. Box 65 - Slatersville, RI 02876.*

MEMBERSHIP

Athletes must be recognized members of the school or institution they are representing. All Star programs must register their athletes with the USASF prior to competing. USASF membership is required for any team affiliated with an All Star Program. This includes All Star, All Star Prep, Exhibition Teams and Special Needs teams. Please use our easy USASF Compliance Checklist or visit http://usasf.net/members/athletes/signup_renew/ for more details.

WAIVERS

NEW “Lifetime Waiver”! All Athletes MUST submit a waiver in order to compete. If your athlete filled out a lifetime waiver in the 2016-2017 season, with Advanced SPIRIT, we should have it on file. Once your registration is paid and rosters are uploaded, we can verify whether your athletes have a waiver “on file” or if they need one. Participants (18 years and older) OR parents of participants who DO NOT have a lifetime waiver on file can be sent an email link to sign the waiver electronically. Coaches can log into the Advanced SPIRIT registration portal and include the age appropriate e-mail address for each athlete. Alternatively, “paper waivers” may be found at <http://advancedspirit.com/rules-regulations/> and must be brought to the event and turned in at team check-in.

ROSTERS

Team rosters MUST be completed and brought to team check in on the day of the event. All athletes and coaches must be listed on your rosters. Falsification of participant information on team rosters is a violation of event rules and may result in disqualification pending review of the appropriate governing body. All Star programs please see our *USASF Compliance Checklist & Reminders* and be sure you have associated your rosters to the specific event you are attending.



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COACHING STAFF & EVENT ACCESS

Advanced SPIRIT will provide 2 complimentary coaches badges per team. Coaches and personnel should be officially recognized and insured by your school or program and **MUST BE LISTED** on your official team roster. Additional coaches passes may be purchased provided coaches meet the above criteria. **Note:** All Star programs must adhere to the USASF compliance code with regard to membership and background checks. Please see our *USASF Compliance Checklist and Reminders* for complete details.

ORDER OF APPEARANCE

A draft will be posted to the website by the end of the day on Tuesday prior to the event. Please be sure to verify team name/location AND participant numbers. *Remember participant numbers are vital to accurate scoring! A final copy of the document will be posted on Thursday and should be verified as well. Please report changes or inaccuracy to Scott@advancedspirit.com.

DIVISION CHANGE

Advanced SPIRIT will allow a program up to (1) division change per team. Division changes must be made at least 5 days prior to the event. There is a \$250.00 change fee for each change.

CANCELLATION POLICY

Team cancellation must be presented in writing to info@advancedSPIRIT.com to be official. Please call our office at 774-473-8816 to inform us of any cancellation that is within a week of the event. Advanced SPIRIT does not process individual participant cancellations. The following team cancellation policies shall apply:

1. Team cancellation must be requested by the gym owner or person who filed the registration.
2. If cancellation is requested 90 or more days prior to the event you may transfer all fees to another Advanced SPIRIT event in the same season OR receive a full refund.
3. If cancellation is requested 89-30 days prior to the event you may transfer your registration fees to another Advanced SPIRIT event in the same season. The transfer must be requested in writing.
4. No refund/partial refund will be issued for teams opting to change to an "exhibition" division for any reason including illness/injury.

If an event is cancelled by Advanced SPIRIT and not rescheduled, the team may transfer the payment to another event or may receive a full refund.

INCLEMENT WEATHER POLICY

If the facility is open the event WILL take place. Advanced SPIRIT reserves the right to postpone an event due to inclement weather and/or anticipated closure of the facility. If this occurs, the competition will be rescheduled. If you cannot attend the rescheduled date you may transfer your fees to another event within the same competition season. Refunds will not be given for rescheduled events nor will they be given if a team chooses not to attend.